



Sun Pony Ranch
18490 WCR 1
Berthoud, CO 80513
970-532-4040

Class Protocol (Procedures):

- Group Lessons are held in Sessions of Six 1 $\frac{1}{2}$ Hour Lessons, held once per week for 6 consecutive weeks at a designated Day & Time.
- Each lesson will include a portion of learning ground work such as grooming, tacking, leading, etc.
- Prior to the first class, students must sign a waiver. If the student is under 18 (a minor), their parent or guardian must be present to sign.
- In case of inclement weather, on the first occasion within a 6-week class session, class will still be held in our small indoor riding/exercise area. The students may take turns riding and observing and critiquing. Much can be learned in this type of situation.
- If inclement weather happens to occur a second (or 3rd) time within that same 6-week class session, class will be cancelled and rescheduled for Make-Up.
- If a student cannot make a class in their 6-week session, they will be allowed one Make-Up class provided they give *at least* 24 hour notice. (In this way, we can provide a spot for another student requesting a make-up lesson.)
- No Make-Up lessons will be provided for "no-shows" (students who do not show up for class and have not called in advance to let us know they will not be coming).
- In a case of illness or emergency event where the student cannot give 24 hour notice, please still call to notify us you will not be coming. We will make an effort to schedule you into a Make-Up class.

Definition of "Inclement Weather": It shall be considered "Inclement Weather" if conditions include Rain, Snow, Temperatures below 40° F, or High Winds. If a light drizzle is falling, the class will be given the option to use the Indoor area or ride outside.

I have read and understand this Protocol and agree to abide by these procedures.
I have also read the "Barn & Facility Safety Rules" posted in the barn area.

Signed _____

Student/Parent/Guardian (circle one)